

Check-In

- ✓ driver is obligated to be able to present a loading list or CMR
- ✓ driver must be able to present his ID (Must always be presented for Klaipėda and Świnoujście Routes)
- ✓ dangerous cargo and/or oversized cargo always have to be registered at the TT-Line office
- ✓ papers always have to stay on the trailer (except delivery of a dangerous cargo unit when the TT-Line office is closed)
- ✓ driver of a reefer (cooled) trailer has to plug-in the power connection on board and is responsible for the temperature (only accompanied)

Accompanied Units:

1. Driver has to register by:



Mobile Check-In
(TRA,ROS,TRE)



self Check-In in office



counter in the office

2. Driver scans his ticket to enter the harbor by using the respective lines. License plate recognition available only in SE.
3. Driver scans ticket to enter pro-stowage area.

Unaccompanied Units:

Delivery:

Driver has to:

Germany

- ✓ check-in at the TT-Line office
- ✓ if TT-Line office is closed please drive through the trailer Gate (DG papers have to be left in the box in front of TRA TT-Line office and in ROS at the trailer gate)
- ✓ drive through the trailer gate and report to the harbour staff

Sweden

- ✓ check-in at the TT-Line office
- ✓ get the delivery TIN from counter
- ✓ use the "Gate in" 1 or 2 for automatic recognition license plate to enter the harbor
- ✓ enter the delivery TIN (also the pick-up TIN if a pick-up is at the same time) and answer the control question
- ✓ place the trailer as advised per harbor system

Poland

- ✓ register at the TT-Line office
- ✓ receive a vehicle condition report (fill out with harbor staff)

Lithuania

Departures via TT-Line Klaipėda Kontainer Terminal

24/7 Delivery:

- ✓ check-in trailer at TT-Line self-check-in located at TT-Line parking lot and take boarding card
- ✓ report to Gate of Klaipėda Kontainer Terminal/ security office
- ✓ receive permit and instructions on where to drop the trailer

Pick-Up:

Driver has to drive directly to the trailer gate with the pick-up TIN

(except: Świnoujście: Shipper has to advise the ID-Number and full name to the TT-Line office)



Booking

- ✓ send your booking request as early as possible
- ✓ dangerous cargo must be declared no later than 24 hrs. before departure
- ✓ for oversized cargo contact our booking department

Online Booking:

[Log-In here](#)

[Register here](#)

- ✓ available 24/7
- ✓ track and trace
- ✓ get an immediate response
- ✓ also available on your smartphone

www.ttline.com/mcarg

SMS-Service:

[+46 76 51 94 744](tel:+46765194744)

- ✓ cancel a booking (accepted up to 2 hours prior to departure)
- ✓ announce late arrival

SMS has to include:

- ✓ route
- ✓ date (ddmmyyyy)
- ✓ departure time
- ✓ registration number 1+2
- ✓ action
- ✓ personal name

Mobile Check-In

Check-In with your mobile device in 7 easy steps

Try it here:

<https://freight.ttline.com/checkin/>

- 1. Language Selection:** Choose from more than 20 different languages
- 2. Select your unit type:** An accompanied unit or an unaccompanied unit? Dangerous Goods Transports are also possible.
- 3. Find your Booking:** Select your Departure Port and enter your registration number. (The registration number corresponds to the booking number.)
- 4. Insert Transport Details**
 - ✓ Please fill in the missing fields: the length, weight and width of your freight unit
 - ✓ Please provide your name, gender and nationality. You can also specify other drivers.
- 5. Data Check:** Please check the entered data and agree to the general conditions of carriage, confirm that your data has been entered correctly and that your cargo is properly secured.
- 6. Freight Check-In completed**
 - ✓ Your Check-In is finished now. If you got a QR or Pin code please drive to the Pick-up station, where you get your boarding card. If you don't have got any QR code please wait until we send you a SMS.
- 7. Check-In at the Pick-up station:**
 - ✓ At the pick-up station in the departure port, scan the QR code or alternatively enter the pin via the number field.
 - ✓ Afterwards you will receive your boarding pass and can drive to the pre-storage area and wait comfortably for your departure with TT-Line.

Check-In Address	<u>Travemünde, DE</u> Zum Hafenplatz 1 23570 Travemünde	<u>Rostock, DE</u> Zum Fährterminal 1 18147 Rostock	<u>Trelleborg, SE</u> Norra nyhamnsgatan 1B 23161 Trelleborg	<u>Swinoujscie, PL</u> Ul. Dworcowa 1 72-606 Swinoujście	<u>Klaipeda, LT</u> Minijos 180 LT-93269 Klaipėda
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