








KARLSHAMN CHECK-IN PROCEDURE FOR FREIGHT




Address Check-In: Öresundsvägen 49-0, 374 31 Karlshamn, Sweden

Address Trailer Gate: Stillerydsvägen 116, 374 31 Karlshamn, Sweden




Procedure Accompanied Units

-  Truck drivers park at the parking area and proceed to the office for Check-In.
-  After Check-In at the office, driver gets a boarding card.
-  Driver enters the first pre-stow scanning the boarding card at the gate.
-  Driver proceeds into lanes marked for TT-Line until harbour personnel will guide them to the second pre-stow area.
-  Driver lines up in the lane named on the boarding card in the second pre-stow and will be loaded on board after sign is given from our loading officer.

Procedure Unaccompanied Units-Delivery

-  Driver reports in the Check-In office/outside office via Check-In machine outside the office building and gets a delivery card with a TIN-code.
-  Drivers proceeds to the Trailer Gate and inserts the TIN from the delivery card to enter the gate.
-  After dropping off the unit at the harbour, the driver leaves terminal through the gate (gate opens automatically).

Procedure Unaccompanied Units – Pick up

-  Driver gets a TIN-code from his dispatcher or shipper.
-  Driver must enter TIN-code into harbour gate and access the harbour.
-  After picking up the unit, the driver leaves the harbour through the gate (gate opens automatically).