







TRELLEBORG CHECK-IN PROCEDURE FOR FREIGHT




Address: Norra Nyhamnsgatan 1b, SE-23161 Trelleborg

Procedure Accompanied Units

For online Check-In






-  The driver can Check-In online using the TT-Line mobile Freight Check-In, which is available in 23 languages and can be used on a tablet, computer, or smartphone. Check-in can be done 24 hours before departure. Click here to [Check-In](#).
-  If the terminal is available, the driver will immediately receive a QR-code/pin code. Otherwise, the driver will receive an SMS with the QR-code/pin code when the terminal is available.
-  Driver goes ahead to the pickup station at the harbour and scans the QR-code/pin code he received from online Check-In to obtain a boarding card.
-  Driver proceeds through the photo gate to the terminal and lane listed on the boarding card and waits in the pre-stow area for loading operations.

Other Check-In solution

-  Driver checks-in at the check-in office using the check-in machine.
-  After Check-In at the office, the driver receives a boarding card.
-  Driver proceeds through the gate to the terminal and lane listed on the boarding card and waits in the pre-stow area for loading operations.






Procedure Unaccompanied Units - Delivery

For online Check-In

-  Driver can Check-In online using the TT-Line mobile Freight Check-In, which is available in 23 languages and can be used on a tablet, computer, or smartphone. Check-In can be done 48 hours before departure. Click here to [Check-In](#).
-  Driver goes ahead to the pickup station at the harbour and scans the QR code/pin code he received from online Check-In to obtain a boarding card with a TIN number.
-  The driver proceeds through the photo gate at the terminal with the TIN number listed on the boarding card. (In case the driver has to pick up a transport unit at the same time, they have to input two TIN numbers, one for delivery and one for pick up.)
-  The driver will receive a piece of paper that also reveals on the display where trailer parking is denoted by a yellow sign and the number to drop off the transport unit.
-  After dropping the unit at the harbour, the driver leaves through the Gate (Gate opens automatically).

Note: Only trailers and containers can check in online, while other units without drivers must check in at the office.

Other Check-In solution

-  Driver checks-in at the check-in office using the check-in machine.
-  After Check-In at the office, driver gets a boarding card with a TIN-number.
-  The driver proceeds through the photo gate at the terminal with the TIN number listed on the boarding card. (In case the driver has to pick up a transport unit at the same time, they have to input two TIN numbers, one for delivery and one for pick up.)
-  The driver will receive a piece of paper that also reveals on the display where trailer parking is denoted by a yellow sign and the number to drop off the transport unit.
-  After dropping the unit at the harbour, the driver can leave the harbour through the gate (gate opens automatically).

Procedure Unaccompanied Units - Pick up

- Driver shall receive TIN – code from his dispatcher or shipper.
- Driver will input the TIN-code into the photogate to reveal the trailer parking place.
- The driver picks up the transport unit and exits the harbour through the gate.

